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WJ/S 3064

Chief, Management Staff

25 June 1959

Acting Chief, O&M Staff (DD/S Area)

Reorganization of the Office of the Comptroller, MS-2037

REFERENCES: a. Memorandum, with attachments, from the Deputy Comptroller, dated 10 June 1959 (Tab A).
b. Management Staff study of the Finance Division, Office of the Comptroller, dated 22 August 1955.

1. In Tab A, the Office of the Comptroller requests establishment of an Industrial Contract Audit Division, reporting to the Comptroller, in lieu of the present Industrial Audit Contract Branch of the Finance Division. The positions proposed for the new division, as listed on the attachment to the request (Tab A), are identical to the positions authorized for the Industrial Contract Audit Branch.
2. This reorganization was recommended by the Management Staff in its study dated 22 August 1955, which was approved by the Comptroller and by the Deputy Director (Support). At the Comptroller's request, action on the reorganization was deferred. The Comptroller is now prepared to put the reorganization into effect and desires to do so as of the beginning of the fiscal year. The reasons for the reorganization, as stated in the 1955 study, still apply.
3. The 1955 Management Staff study also recommended establishment of an Internal Audit and Control Branch in the Industrial Contract Audit Division. The Comptroller specifically excludes this change from his present reorganization request. The Deputy Comptroller has stated that the question of internal audit is still under consideration and that a separate request will be made for any positions required to accomplish needed internal audit work. The O&M Staff will follow up with the Comptroller in six months unless a specific request has been received. It is not necessary to delay this reorganization while studies are made of the internal audit function.
4. The proposal does not involve any changes in budget requirements, ceiling, number of positions or grades.

5. I recommend that you approve the reorganization requested in Tab A, as reflected in the organization chart and the list of positions attached to Tab A.

Attachment:

Tab A. Proposal, dated 10 June 1959, with organization chart and "Approved Table of Organization."

APPROVED: This request is authorized within the authority and responsibility of the Chief, Management Staff, as to number of positions and organizational implications.

25 JUN 1959

Date

Signed

JOHN E. O'GARA
Chief, Management Staff

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MEMORANDUM FOR: Chief, Management Staff

SUBJECT : Reorganization of Comptroller's Office by
Changing Industrial Contract Audit Branch
to a Division of the Comptroller's Office
Rather than a Branch of the Finance Division

REFERENCE : Staff Study to Deputy Director (Support) dated
22 August 1955, subject, Management Study of
Finance Division, Office of the Comptroller

1. In referenced staff study the Deputy Director (Support) approved the establishment of an Industrial Contract Audit Division reporting directly to the Comptroller, in lieu of the Industrial Contract Audit Branch of the Finance Division. However, the Comptroller indicated in a note on the staff study that he desired to defer action on implementing such a change until such time as the newly appointed Chief of the Industrial Contract Audit Branch had an opportunity to acquaint himself with the operation of the Agency.

2. It has now been determined that sufficient time has elapsed and it is therefore recommended that the proposed change in organization be effected as soon as practicable.

3. There is forwarded herewith Attachment A, showing the proposed revised organizational chart of the Comptroller's Office, and Attachment B, showing the table of organization of the Industrial Contract Audit Division. The table of organization of the Industrial Contract Audit Division is exactly the same as the present table of organization of the Industrial Contract Audit Branch. Therefore, it will be observed that we are not at this time proposing any change in positions, grades, or average grade.

4. The referenced staff study, approved by the Deputy Director (Support), provided for an internal audit and control branch consisting of ten positions ranging from GS-5 to GS-13. It will be observed that

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we are not at this time proposing the establishment of such a branch within the Industrial Contract Audit Division.

5. It will be appreciated if you will expedite the proposed change in organization as soon as possible, preferably effective 1 July 1959.



Deputy Comptroller

Attachments

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